



# Sutton Oak Church of England Primary School

Goodban Street, Sutton, St Helens, WA9 3QD

Headteacher: Mr I Williams | Assistant Headteachers: Mrs L Lewis & Mrs S Green

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15<sup>th</sup> July 2020

Dear Parent/Carer,

## Re Dinner Money Payments

From September there will be changes being introduced into the school office. In line with Public Health advice we are unable to allow parents/visitors into the office without a prearranged appointment. Therefore we ask that dinner monies are paid in advance on a Monday morning. We would ask for the monies to be placed in an envelope with your child's name and class number clearly marked on the same and to be brought into school with your child. Any change will be sent home the same day.

As from November we will be introducing a new Platform called ParentPay and we will become a cash free school. Further information about this will follow in September.

If you have any queries please do not hesitate to contact the school office via telephone.

Many thanks

Yours sincerely,

Mr I Williams  
Headteacher

