

SUTTON OAK CHURCH OF ENGLAND PRIMARY SCHOOL

School Council



"Believe, achieve and grow together in Christ"



School Council Constitution

Our Purpose

We are the voice of the students:

- We aim to get things done to make our school better.
- To find ways to improve our school.
- To give every pupil a voice and to make all decision-making fair.
- To promote our core Christian values

Membership and Elections

Any pupils of Sutton Oak CE Primary School can put themselves forward to be elected democratically.

Representatives from the previous year's election stand before the class describing the role and responsibilities of a Class Representative.

Every student, once fully informed of the role and responsibilities, is encouraged to stand for election stating their reasons before the class.

Each candidate may be given time to write a speech to present to their class which will explain why they think they would be the best person to represent the views of their class.

Then the classes vote for the person who they feel would get the job done the best by writing down the name of the person they decide on.

Elected members will be announced in assembly and names will be confirmed on the school website for whole school recognition.

Current School Council Members

All members of the School Council have a duty to report back any information they discuss to their classes.

They must also make sure they represent the views of every child in their own class by sharing them at School Council.

They can record this information in their School Council book.

Roles of the School Council Members

All members of the School Council have a duty to report back any information they discuss to their classes. They must also make sure they represent the views of every child in their own classes by sharing them at school council. They can record this information in their school council book.

Chairperson: The Chairperson runs the meetings. First, they read through the last meeting's minutes to check they are a true reflection of what happened; if all members agree, the minutes are signed. The chair then forms and shares the meeting's agenda with the School Council and works through this.

Vice Chairperson: The Vice Chairperson needs to be prepared to lead the meeting if the Chair is absent. They also support the Chairperson in their role, when required.

Secretary: The secretary takes notes (minutes) in all meetings and ensures there are enough copies to be looked at for the next meeting. It is also their job to do the register.

Committee Members: These members listen to the Chairperson and contribute their own and the ideas of their class and vote for any motions put forward.

Meetings

School Council meetings are held regularly. For the meeting to go ahead there must be at least 8 council members present. Decisions will be made using a hand up or blind voting system. If a decision can't be reached, it will be the link teacher who will cast the deciding vote. Ideas and questions are put to classes/the whole school before they are voted on in School Council.

School Council Code of Conduct

As agreed by the School Council:

1. Take care of each other e.g. older members can support the younger members
2. We don't leave anybody out.
3. Always put your hand up.
4. We always support the majority decision.
5. Don't shout out.
6. Always listen to the person speaking.
7. Always give your class an update.
8. Try our best to make the school better by following our core Christian values.
9. Always attend school council meetings unless we are not at school
10. We must always report back to our classes and share their views (not just our own)